



West Island College (WIC)

Founded in 1974 and conveniently located in suburban Montreal, West Island College (WIC) is two schools under the same roof: a French school, offering an entirely French curriculum and an English School, offering a French immersion program. Both schools deliver an enriched curriculum and mother-tongue language courses and seamlessly coexist to offer the ultimate bilingual experience for students of all backgrounds. For almost 50 years, WIC has been redefining the educational experience through innovative teaching methods delivered in a technology-infused environment. At WIC, we are committed to the pursuit of personal excellence, fostering a passion for knowledge and instilling fundamental values that empower our students to succeed in the ever-challenging environment of today and tomorrow.

WIC values environments rich in experiential learning, where students and staff critically examine the world around them, grow as individuals and play an active role in learning about and addressing today's most pressing challenges. With outdoor education a long-standing strength at WIC and a renewed focus on holistic development and well-being within our current Strategic Plan, weaving the philosophy of experiential learning into every step of a WIC education is foundational to a unique and complete WIC education that connects classroom learning to real life.

For further information on WIC, you are invited to visit <https://wicmtl.ca/>

West Island College is currently seeking to fill the newly created position of

Director of Experiential Learning (DEL)

Opportunities and Challenges

Experiential learning (EL) is learning-by-doing, bridging knowledge and experience through critical reflection. EL provides structured opportunities - e.g. research, local and international community service and outreach, volunteerism, international travel, internships, Duke of Edinburgh Award participation, extra-curricular activities, competitions, hackathons, simulations - that lead to challenge, reflection, and personal growth, direct experiences in which each student thrives and is empowered to discover and pursue their own path forward beyond the classroom.

The Director of Experiential Learning (DEL) is responsible for supporting, inspiring, and advancing a suite of meaningful student retreats and grade-specific experiential learning experiences that will play a unique role in students' journeys, both in the classroom and outside the school environment.

Duties and Responsibilities

Reporting directly to the Head of School, the DEL engages, connects and supports the campus and broader communities to build capacity for, enhance access to, and promote high-impact experiential-learning



opportunities that are part of an aligned Education Outside the Classroom (EOTC) curriculum, a necessary component of the WIC High School diploma. In addition, the director will oversee the extra-curricular programming and services that contribute to the WIC student experience and help each student develop the necessary life skills to position themselves for personal, academic, and professional success.

- **Academic leadership:** In collaboration with the leadership team, actively participate in the development and implementation of the College's vision, values, strategic direction, objectives and priorities; Serve as a key member of the Academic Leadership Team (ALT), supporting teachers in their mission-appropriate teaching and learning; Introduce substantial, innovative ideas that challenge and inspire both teachers and students to see the world as a classroom, to rethink and reimagine how learning takes place and their role in the process of learning; Work with community stakeholders to expand our students' learning experience so they can make connections between the local and global communities; Act as the ALT link for one senior school grade level, responsible for the holistic management of the student experience for that grade level (e.g. primary contact for parents, oversees all aspects of those students' academic and social/emotional well-being).
- **Experiential learning:** Provide oversight for the design, implementation, and growth of experiential learning opportunities for students to enrich their programming, both inside and outside the classroom; Help students unlock their full potential by engaging in meaningful EL experiences, including (Pedagogy - Experience - Assessment – Reflection); Collaborate with teachers and staff to facilitate, co-design, and co-develop sustainable EL experiences for students as part of an aligned Education Outside the Classroom (EOTC) curriculum; Coordinate curriculum-based teaching and learning EOTC programs to promote student involvement to expand the learning experiences in the classroom (e.g. museum, theatre visits, sports or service trips); Build and manage relationships with community stakeholders and other potential collaborators to support program goals; Create experiential learning opportunities for students through community outreach and partnerships; Build and oversee a 3-year EL/EOTC budget; Collaborate with the Marketing team to promote the EL/EOTC program; Supervise, manage and evaluate the stakeholders involved in student services (sports coordinator, ECA/leadership/volunteer coordinator, outdoor program coordinator).
- **Student management:** Ensure the academic support, progression of learning, social/emotional well-being and disciplinary monitoring of students in one Senior school grade level; Communicate proactively with the families of the assigned Senior school students; Participate in weekly meetings and monitoring of student success plans for assigned Senior school students; Actively participate in student activities and trips related to the assigned grade level; Attend school events (music concerts, WIC show, etc.), in rotation with other members of the leadership team; Coordinate regular student assemblies for the assigned grade level; Contribute to the admissions process for new students by participating in admissions dialogues and evaluation of the assigned Senior school students; Guided by the Academic Coordinator, ensure the proper registration, evaluation and promotion of the assigned Senior school students.



Ideal Candidate Profile

- Confidently bilingual in both oral and written French and English.
- At least 5 years of experience in a leadership role in the education sector, preferably at the secondary level.
- A valid Quebec teaching permit, combined with a Bachelor's degree in Education.
- A Master's degree or certificate in Educational Leadership is preferred.
- Technological literacy across a range of platforms.
- Core Competencies:
 - a passionate, energetic individual who is comfortable working in a dynamic collaborative environment on an aligned Education Outside the Classroom (EOTC) curriculum
 - committed to building an inclusive learning environment
 - ability to provide positive and inspirational leadership
 - ability to objectively observe, coach, and mentor
 - ability to be innovative and creative
 - demonstrated experience in leading and implementing change
 - ability to work collaboratively with diverse teams (staff, students and parents) to establish goals, objectives and action plans.

Application

If you believe you have the profile we are seeking, please forward your résumé with a letter explaining your interest by completing the "[Registration Form](#)". All information received will be treated in the strictest confidence. The Selection Committee will begin reviewing candidates in the second half of November and will continue its work until a recommendation for appointment is made.

WIC is an equal opportunity employer.

www.kenniffleadership.com